

Creating an Email Account



Access to an email account is necessary to create your FirstFleet portal account. Helpful information will be sent to this email occasionally, and it will also be the primary method for resetting your password if needed. If you don't already have an e-mail account, please take a moment to set one up. Below are instructions on how to create free email accounts on two of the most popular email providers (Gmail and Yahoo Mail). Feel free to choose one of these or a different provider of your choice.

Option 1: Gmail

1. Go to <http://www.gmail.com> and click on Create an Account

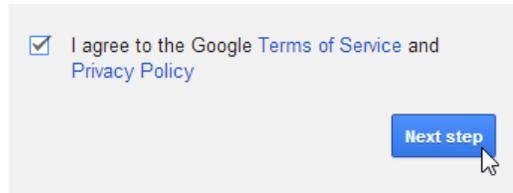
A screenshot of the Gmail sign-in page. It features a large grey circle with a white person icon at the top. Below it are two input fields: "Email" and "Password". A blue "Sign in" button is positioned below the password field. At the bottom left, there is a checkbox labeled "Stay signed in" and a link labeled "Need help?".

[Create an account](#)

2. Fill out the signup form. You may have to try a few different usernames until you find one that is not already taken. If you're having trouble, try adding numbers to the end of your desired email (example: jdoe9001).

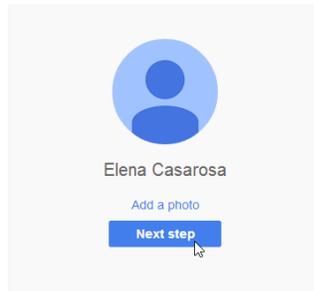
A screenshot of the Gmail account creation form. It is divided into several sections: "Name" with two input fields containing "Elena" and "Casarosa"; "Choose your username" with an input field containing "Elena.M.Casarosa@gmail.com" and a link "I prefer to use my current email address"; "Create a password" with a masked input field; "Confirm your password" with another masked input field; and "Birthday" with a dropdown menu set to "March", a date field set to "02", and a year field set to "1980".

3. Review the Terms of Service and Privacy Policy, click the check box, then click Next step.

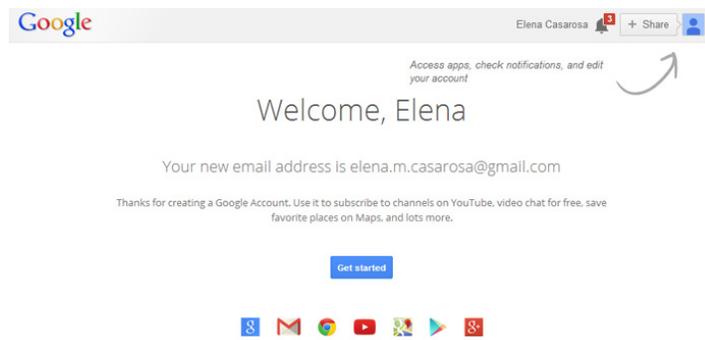


4. The Create profile page will appear. Click Next step.

Choose how you appear across Google by creating a public Google+ profile.
Include a photo - you can update it at any time.

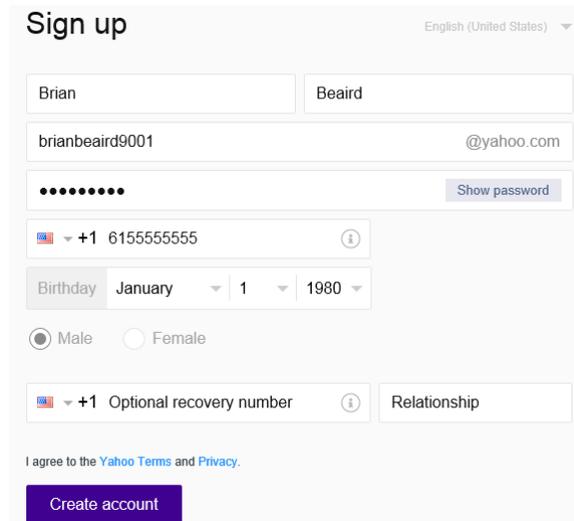


5. Your account has been created. You may now use this e-mail to register your new FirstFleet portal account.



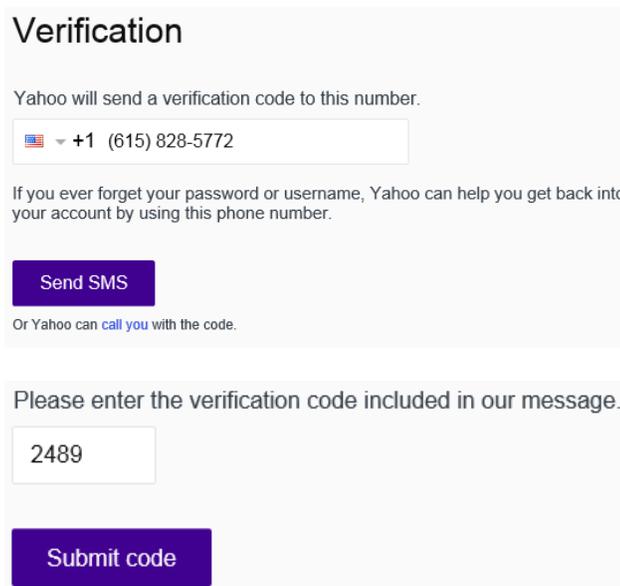
Option 2: Yahoo Mail

1. Go to the account creation page at <https://edit.yahoo.com/registration>
2. Fill out the form and click the Create Account button
 - a. First name, Last name, Mobile Number, Birthday, and Gender are required fields.
 - b. Make sure you enter your valid mobile number – you will receive a validation text in the next step.
 - c. You may have to try a few different usernames until you find one that is not already taken. If you're having trouble, try adding numbers to the end of your desired email (example: jdoe9001).



The screenshot shows the 'Sign up' form on the Yahoo website. The form is titled 'Sign up' and has a language dropdown set to 'English (United States)'. The form fields include: First name (Brian), Last name (Beaird), Username (brianbeaird9001) and domain (@yahoo.com), Password (represented by dots), a 'Show password' button, Country (+1) and Mobile number (6155555555), Birthday (January 1, 1980), Gender (Male selected, Female unselected), and an 'Optional recovery number' field with a 'Relationship' dropdown. At the bottom, there is a checkbox for 'I agree to the Yahoo Terms and Privacy.' and a purple 'Create account' button.

3. The next step sends an SMS text message to your phone. Click the Send SMS button. Once the code comes via text message, enter the code on the next screen that appears.



The screenshot shows the 'Verification' screen on the Yahoo website. The title is 'Verification'. The text says 'Yahoo will send a verification code to this number.' Below this is a field for the phone number, showing '+1 (615) 828-5772'. Below the phone number field, it says 'If you ever forget your password or username, Yahoo can help you get back into your account by using this phone number.' There is a purple 'Send SMS' button. Below the button, it says 'Or Yahoo can call you with the code.' Below this, it says 'Please enter the verification code included in our message.' There is a text input field containing the number '2489'. At the bottom, there is a purple 'Submit code' button.

4. Your account has been created. You may now use this e-mail to register your new FirstFleet portal account.

Congratulations

Your account has been successfully created.

You will be redirected to Yahoo in 6 seconds. [Click here](#) to get started now.